

Scrapbook Creations Weekend Retreats

March 23 - 26, 2023 in Auburn, NY

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number, cell _____

Email address _____

Check in Day (Thurs or Fri) _____

Roommate(s) _____

Table mates _____

Indicate if you need a handicap accessible room here: _____

How will you pay \$100 to hold your spot?

Cash or check

PayPal (4% fee added, use PP button on website)

Intuit Quickbooks Invoice (direct bank transfer, no added fee)

Emergency Contact:

Name _____

Phone # _____

I have received a copy of the payment and cancellation policy,
understand and will comply with the terms therein:

Signature _____ Date _____

Payment Policy

\$100 is due at registration to reserve your guest room and seat. Payments in full are due by February 23, 2023, otherwise your seat and hotel room may be forfeited with no refund. Save \$10 off your retreat package when you are paid in full by January 26, 2023. No early bird discounts will be given when online payment is received (or checks are postmarked) after January 26, 2023.

Payments can be made securely online direct from your bank account via Intuit (QuickBooks). An invoice will be e-mailed to you with a link for payment.

Checks can also be mailed to: Scrapbook Creations Retreats, PO Box 1171, Penfield, NY 14526

Additionally, I am happy to send PayPal invoices upon request. Please note that a nonrefundable 4% fee will be added to your balance to cover the fees charged by PayPal. If you live outside of the United States, your PayPal fee may be higher.

Please understand that if the number of guests in a guest room changes, you will be responsible for paying the higher rate due to less people in a room. On the flip side, if you add someone to your room, you will pay the lower rate, or if you have already paid, you will be refunded the difference. Roommates need to be arriving on the same day. If some roommates would like to arrive a day earlier, the price of the room for the additional night will be divided among those staying the additional night.

Cancellation Policy

Cancellation 60 or more days prior to the event

- Receive a full refund, less a \$50 cancellation fee.
- PayPal fees will not be refunded.

Cancellation 59 - 30 days prior to the start of event

- Receive a full refund, less a \$100 cancellation fee.
- PayPal fees will not be refunded.

Cancellation 29 - 0 days prior to the start of event

- No refunds or credits will be given.

**Please note that refunds will be sent to the person listed on the registration form, regardless of who made the payments for deposit and/or balance.

Possibility of switching to a different retreat:

- If there are seats and hotel rooms available for one of the other retreats in same season (spring retreats vs. fall retreats), you may transfer your registration to a different retreat.
- Registrations may not be transferred to a retreat in the next season.